



Westdale United Church

99 North Oval, Hamilton, ON L8S 3Z1

wesdaleunitedchurch@bellnet.ca

westdaleunitedchurch.ca

APPLICATION FOR USE OF SPACE IN THE CHURCH BUILDING

Organization/group name:

Contact Information (please include email and phone number):

Purpose of Gathering/Event:

Number of people attending (approximate):

Date(s) required:

Time required:

Room(s) requested (see below for available spaces and fees):

Security: When required by Westdale UC, security staff will be provided. Security costs will be added to rental fee (minimum wage/hour). Security will begin 30 minutes prior the start of your event, and extend to 30 minutes following your event.

Deposits: A 50% CASH deposit of expected rental fees is required to confirm the date. Full payment is due on or before the date of your event (including security costs). Long-term renters are expected to provide monthly postdated cheques/cash.

UPON APPROVAL OF YOUR APPLICATION, YOU WILL BE PROVIDED WITH A "LICENSE TO USE PROPERTY" AGREEMENT TO BE SIGNED AND RETURNED TO THE CHURCH OFFICE.

Fees for use of space:

ROOM	CAPACITY	DESCRIPTION	RATE
Martin Johns Hall	200 120 w/tables, chairs	Hall with stage, chairs and tables available	\$60/hour
Meeting Place	15-20	Informal lounge	\$30/hour
Large Meeting Space	200 120 w/tables, chairs	Gym setting	\$60/hour
Hazel Broker Parlour	25-30	Updated meeting space w/audio visual, kitchenette	\$50/hour
Sanctuary (whole) *	300	Bright, warm, traditional w/ a centre isle	\$100/hour
Kitchen			\$30 flat/day

*for only a small portion of the sanctuary \$25/hour